



Report of the Assistant Chief Executive (Corporate Governance)

Report to the Licensing Sub Committee

Date: 21st June 2010

Subject: Application for the Variation of a Premises Licence for: Hedley Verity, 45-47 Woodhouse Lane, Leeds LS1 3HQ

Electoral Wards Affected:

City & Hunslet

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

This report informs members of an application for the variation of a Premises Licence for premises situated at 45-47 Woodhouse Lane, Leeds LS1 3HQ trading as the Hedley Verity

The responsible authorities are served with copies of the application by the applicant and Ward Members have been notified of the application.

1.0 Purpose of this Report

To advise Members of an application made under section 34 of the Licensing Act 2003 ("the Act") for a variation to a Premises Licence in respect of the Hedley Verity, 45-47 Woodhouse Lane, Leeds LS1 3HQ

The Licensing Sub-Committee is required to consider this application due to the receipt of representations.

2.0 History of Premises

2.1 An application for the conversion and variation of the former licenses into a Premises Licence was submitted in July 2005 under the Licensing Act 2003.

2.2 No objection to the conversion application was received and a Premise Licence was duly granted for the existing hours and activities.

2.3 Representations were made by responsible authorities to the variation application and following discussions with the applicants agreements were reached regarding

On St David's Day, St Patrick's Day, St Georges Day and St Andrews Day, the finish time will be extended by one hour, with seven days notice and agreement with the police.

The hours that the premises are open to the public are:

Every Day 9:00 – 06:00

2.8 A copy of the existing licence is attached as **Appendix " A "** to this report

3.0 **The Application**

3.1 The applicants are J D Wetherspoon plc

3.2 The location and the proximity to neighbouring premises can be seen on the map provided, Members attention is drawn to **Appendix " B "**.

3.3 A copy of the application and operating schedule are attached as **Appendix " C "** to this report. For the assistance of members, the Operating Schedule shows:

i) **Proposed new licensable activities**

Exhibition of a film

ii) **Proposed new hours of licensable activities**

The proposed hours of licensable activities are as follows:

Sale by retail of alcohol Every Day	09:00 - 05:00
Provision of late night refreshment Every Day	23:00 - 05:00
Exhibition of a film Every Day	07:00 - 05:00
Performance of live music Every Day	09:00 - 05:00
Performance of recorded Music Every Day	09:00 - 05:00
Provision of facilities for dancing Every Day	09:00 - 05:00
Provision of facilities for anything similar to making music or dancing Every Day	09:00 - 05:00

Non-Standard Timings (see 2.7)

All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

iii) Proposed amendment to existing licence conditions

To remove all embedded restrictions and all embedded terms and conditions in respect of the Public Entertainment Licence referred to in Annex 1 of the Premises Licence.

To remove all existing conditions in Annex 2 of the Premises Licence and replace with the conditions within Section P of the application.

Every Day 7:00 – 6:00

iv) Designated Premises Supervisor

Mr Benjamin Thomson is the existing Designated Premises Supervisor.

4.0 Relevant Representations

4.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

4.2 Responsible authorities have made the following representations:-

West Yorkshire Police

Member's are invited to consider Appendix " D " of this report

Leeds City Council – Environmental Protection Team

Member's are invited to consider Appendix " E " of this report

Leeds City Council – Health & Safety Dept

Member's are invited to consider Appendix " F " of this report

5.0 Matters Relevant to the Application

5.1 Members of the Licensing sub committee must make decisions with a view to promoting the licensing objectives which are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

5.2 In making of their decision Members are obliged to have regard to the national Guidance and the Council's Licensing Policy. Members will be aware they must also have regard to the relevant representations made and evidence they hear.

6.0 Options Available to Members

6.1 The licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the variation as requested.
- Grant the variation while imposing new conditions or altering in any way the existing operating schedule.
- Reject whole or part of the variation application

6.2 Members of the Licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

Background Papers

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy

Premises Licence

Premises Licence Number:

PREM/00621

Schedule 12 Part A Licensing Act 2003

Licence Issued on:

18th August 2005

APPENDIX A

Part 1 - Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

JD Wetherspoon
Woodhouse Lane
Headingley
Leeds
LS2 8JT

Telephone number 0113 2454088

Licensable activities authorised by the licence

Sale by retail of alcohol
Provision of late night refreshment
Performance of live Music
Performance of Recorded Music
Provision of facilities for dancing
Provision of facilities for anything similar to making music or dancing

Licence Issued under the authority of:

T N Jackson

T N Jackson
Assistant Chief Executive
(Corporate Governance)

Licence produced on 08/03/2010



Leeds

Times the licence authorises the carrying out of licensable activities

<i>Sale by retail of alcohol</i> Every Day	10:00 - 05:00
<i>Provision of late night refreshment</i> Every Day	23:00 - 05:00
<i>Performance of live Music</i> Every Day	10:00 - 05:00
<i>Performance of Recorded Music</i> Every Day	10:00 - 05:00
<i>Provision of facilities for dancing</i> Every Day	10:00 - 05:00
<i>Provision of facilities for anything similar to making music or dancing</i> Every Day	10:00 - 05:00

The opening hours of the premises

Everyday 09:00 - 06:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is sold for consumption both on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

JD Wetherspoon Plc
Wetherspoon House
Central Park
Reeds Crescent
Watford
Hertfordshire
WD24 4QU

Daytime Contact Telephone Number: 01923 477902

Registered number of holder, for example company number, charity number (where applicable)

Registered Business Number 1709784

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Benjamin Thomson
149 Tempest Road
Beeston
Leeds
LS11 6RD

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: LEEDS/PERL/01419/05 Licensing Authority: Leeds City Council

Annex 1 – Mandatory conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Embedded restrictions attached to the licence by virtue of grandfather rights.

4. Alcohol shall not be sold or supplied except during the hours stated on this licence and:
 - a. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
 - b. On New Year's Eve from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day (or, if there are no permitted hours on the following day, midnight on 31st December).
5. The above restrictions do not prohibit:
 - a. the taking of the alcohol from the premises, (unless the alcohol is supplied or taken in an open vessel,) during the first thirty minutes after above hours;
 - b. the consumption of the alcohol on the premises by persons taking meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals.
 - c. consumption of the alcohol on the premises by, or, the taking, sale or supply of alcohol to any person residing in the licensed premises;
 - d. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of alcohol so ordered;
 - e. the sale of alcohol to a trader or club for the purposes of the trade or club;
 - f. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's Naval, Military or Air Forces;
 - g. the taking of alcohol from the premises by a person residing there; or
 - h. the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied;
 - i. the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the

person carrying on or in charge of the business on the premises.

6. Where the number of children attending the entertainment exceeds 100 the licensee shall ensure that the provisions of Section 12 of the Children and Young Persons Act 1933 are complied with.

Standard Terms and Conditions in respect of converted Public Entertainment Licence

GENERAL

7. Throughout all parts of these conditions the phrase 'Licensing Authority' means the Leeds City Council.
8. a. Unless the hours for which the Licence is valid are expressly stated on the Licence there shall be no performance of any nature before 8.00 am or after 11.00pm on any day of the week including Saturdays, or after 10.30pm Sundays, without the prior consent of the Licensing Authority.
- b. There shall be no dancing or performance including dancing on any day appointed by Public Authority as a day of public mourning.
9. The Chief Constable of the West Yorkshire Police, any Police Officer, the Chief Fire Officer, any authorised officer in uniform of the West Yorkshire Fire Authority, any authorised Environmental Health Officer and their equipment and any other person authorised by the Licensing Authority shall have free access to all parts of the licensed premises at all reasonable times for the purpose of supervising the observance and enforcement of these conditions.
10. There shall be affixed and kept in a conspicuous place on the door or entrance of the premises an inscription in large capital letters the words as follows:

"LICENSED PURSUANT TO ACT OF PARLIAMENT FOR MUSIC AND DANCING"

(NB: Omit 'Dancing' if Licence issued for public music only)

MANAGEMENT OF PREMISES

11. The Licensee shall be responsible for carrying out the provisions of these Conditions of the Licence. The Licensee shall take due precautions for the safety of the public, employees and performers, shall retain control over all areas of the licensed premises and shall ensure that nothing shall take place on the premises which:
- a. is likely to cause disorder or breach of the peace;
- b. is likely to be grossly offensive to any person on the premises;
- c. involves drugs misuse; or
- d. involves any other unlawful activity.
12. The Licensee, or some other responsible person not less than eighteen years of age *and nominated in writing for the purpose, shall be in charge of, and remain upon the licensed premises whenever they are used for licensed purposes. They shall not be engaged in any duties which prevent them from exercising general supervision and control.
13. Any written nomination of management shall be served on the Licensing Authority and a copy of the same shall also be retained on the premises and kept available for immediate inspection by any Official of the Licensing, Police or Fire Authority.
14. 'The Licensee shall provide notice of his or her intention to provide any form of entertainment which includes lap dancing, pole dancing, table dancing, striptease or any form of nudity or semi nudity on the part of the performers or the staff employed on the premises. Any entertainment of this nature will be subject to additional standard special conditions of the licence'.

15. The person in charge shall be conversant with all licence conditions.
16. Any venue which accommodates external promoters shall maintain a register or a diary system to record all such events. Each entry should contain the specific date of the event, nature/title of the event and the name, address and contact telephone number of the promoter specific to that event. The register must be available for immediate inspection on request by any Official of the Licensing Authority or it's authorised agents.

Public Safety

OCCUPANCY

17. The maximum number of persons allowed in the stated areas whilst the Licence is in force is:

1312
18. The Licensee shall not permit persons in excess of the number specified on the licence to enter or occupy any portion of the licensed premises.
19. The Licensee shall ensure that staff are familiar with the maximum capacity of the premises.
20. The Licensee shall display notice containing details as to the maximum capacity figure in a prominent position upon entry to the premises. Where the capacity is divided into separate floors/areas within the premises notice of the appropriate capacity for each floor/area shall also be prominently displayed upon entry to the relevant floor/area.
21. The licensee shall at any time whilst the premises are in use be aware of the precise number of patrons on the premises. Where the licence covers different floors/areas, the licensee shall be aware of the number of patrons in each area at any given time and ensure that the numbers do not exceed those as stipulated on the licence. This information shall immediately be supplied on request to any Official of the Licensing, Police or Fire Authority.
22. Appropriately trained staff shall be provided to oversee general safety within the premises, and these shall be provided to a minimum number of one member of staff per 250 occupancy or part thereof, in accordance with the occupancy figure as stated on the Public Entertainment Licence.

Furthermore, in addition to the above the licensee shall ensure that an appropriately trained member of staff is designated to each emergency exit door to assist in the event of an emergency evacuation.

23. All members of staff shall be instructed in the safety precautions to be observed in the premises as far as those precautions relate to their duties and to the action to be taken by them in the event of fire or emergency.

EXITS

24. All exits, passages, landings and stairways shall be kept free from obstruction at all times when the premises are used for licensed purposes.
25. A clear unobstructed route leading from each fire exit to a place of safety outside the premises shall be provided and maintained available for use at all times.
26. Every door in the building for use by members of the public going from the auditorium to the outside of the building shall open outwards, unless the Licensing Authority shall have been satisfied that this is impracticable to the circumstances of the particular case, and shall be capable of being opened easily and immediately from the inside, without the use of a key, when required.
27. Where, with the prior consent of the Licensing Authority, doors or gates across exits open

inwards, they shall be fastened fully opened so as not to form an obstruction.

28. If security is required for outward opening fire exit doors, then they should be secured with panic bolt or panic latch type fastenings only to the satisfaction of the Licensing and Fire Authority. A conspicuous '**PUSH BAR TO OPEN**' sign should be provided immediately above the push bars.
29. Any removable fastenings permitted by the Licensing or Fire Authority for securing exit doors when the public are not on the premises shall be removed before the public are admitted to the premises and shall not be replaced until the public have vacated the building.
30. Illuminated fire exit sign boxes lit by both primary and emergency lighting should be provided above all exits. Illuminated boxes incorporating graphic fire exit symbols, e.g. man moving through open door, should have white symbols on a green background. The size of the exit boxes should be appropriate for the maximum viewing distances involved.
31. Doors and openings other than exits to or from parts of the licensed premises to which the public are admitted shall be provided with notices indicating their uses or shall be marked "**Private**", and wherever practicable shall be kept secured. Where exit doors are fitted with automatic bolts they shall be clearly indicated with the words "**PUSH BAR TO OPEN**".
32. Where curtains are provided across an exit doorway they shall be divided at the centre and shall not trail the floor.
33. Except with the consent of the Licensing Authority, bars, wire guards or the like shall not be fitted to windows, nor shall the windows be otherwise obstructed in a manner likely to render them unavailable for the purposes of rescue in case of emergency.
34. The closing of collapsible gates or shutters across exit openings shall be prohibited whilst the public are in the premises.

FIRE PRECAUTIONS

35. The licensed premises shall be provided with fire appliances suitable to the fire risk in the premises and to the satisfaction of the Fire Authority.
36. Fire appliances shall be affixed to wall brackets to the satisfaction of the Fire Authority, and available for instant use at all times.
37. Fire extinguishers should be regularly examined, tested and maintained in accordance with the current British Standard to the satisfaction of the Fire Authority.
38. The licensee and employees should be made fully conversant with the location of fire appliances, method of operation and safe use, and with the action to be taken in case of fire.
39. A manually operated electrical fire alarm system shall be provided to the satisfaction of the Fire Authority. The alarm should be clearly audible in all parts of the building.
40. The Fire alarm system should be tested on a weekly basis in accordance with the current British Standard and to the satisfaction of the Fire Authority. The result of all tests with the exception of the daily inspection, should be recorded in a suitable log book provided for the purpose. The log book should be available for immediate inspection upon request of any official of the Licensing or Fire Authority.
41. The licensee and all employees should be made familiar with the method of giving warning of fire and with the escape route available from each part of the premises to which they resort or in which they may work.
42. All fire doors shall be maintained self-closing and shall not be secured in an open position.
43. A system for automatically cutting off the sound system which is linked to the sounding of the

fire alarm shall be provided.

44. All scenery, drapes, curtains and decorations within the licensed premises shall be made of such material or shall be treated and maintained so as to be flame retardant in accordance with the current British Standard and to the satisfaction of the Fire Authority.
45. Plastic decorations are not acceptable.
46. Filling materials used in furnishings should be restricted to combustion modified foam or other materials having at least the same standard of fire performance. Upholstered furniture and floor coverings should comply with the current British Standard to the satisfaction of the Fire Authority.
47. Flues from kitchens and serveries and over grills and all ventilating shafts shall be maintained in a clean condition.
48. Smoking shall be strictly prohibited within the stage risk area and in dressing rooms. Notices bearing the words "NO SMOKING" in red letters on a white background shall be conspicuously displayed in these areas.
49. Where any open fireplaces, high temperature heating appliances or naked flames are used they shall be adequately protected by a suitable guard.
50. In the event of the heating being by a central heating system the heating apparatus shall be placed in a separate room from the auditorium. The door between this room and the auditorium should be self-closing and fire-resistant to a one hour standard.
51. Explosives, inflammable liquids or high inflammable articles shall not be brought into or used within any portion of the licensed premises.

SPECIAL EFFECTS:

Pyrotechnics:

52. No exhibition, demonstration or display of pyrotechnics or displays involving the use of fire shall be given in the licensed premises without the prior consent of the Licensing and Fire Authority. At least fourteen days written notice of application must be supplied in such circumstances.

Laser Equipment:

53. No exhibition, demonstration or display of laser equipment shall be given by any person in the licensed premises and no laser equipment shall be used by such person in the said premises unless the Director of the Leeds Environment Department has been given not less than 14 days previous written notice.

Strobe Lighting:

54. At entrances to venues where strobe lighting is in use warnings should be posted that stroboscopic lighting is in use and the possibility that susceptible people may be affected.
55. Flicker rates from stroboscopic lighting should be set at 4 or less flickers per second. This frequency shall apply to the combined flicker rates on any group of lights which can be directly gazed at.

LIGHTING

56. In all parts of the building to which the public are admitted and in all passages, corridors, ramps and stairways to which the public have access and which lead from the auditorium to the outside of the building, there shall provided adequate illumination by general lighting to the satisfaction of the Licensing Authority.

57. In addition to the general lighting, adequate illumination to enable the public to see their way out of the building, without the assistance of the general lighting, shall be provided in the auditorium and all other parts of the building to which the public are admitted and in all passages, corridors, ramps and stairways, which lead from the auditorium to the outside of the building. This lighting shall be referred to as the safety lighting.
58. The safety lighting shall be provided from a source other than that of the general lighting.
59. All notices and exit indications shall be illuminated by both general and safety lighting.
60. The safety lighting shall be kept on at all times when the public are on the premises except in those parts of the building which are lit equally well by daylight.
61. Any battery supplying safety lighting shall be fully charged before the public are admitted to the premises and shall be of such capacity and so maintained as to be capable of supplying at normal voltage, the full load of the safety lighting during the whole time that the public are on the premises.
62. If there is a failure of the general lighting and the lighting is not restored within one hour, the public in the licensed premises shall be instructed to leave the building.
63. If there is a failure of the safety lighting, all parts of the building required to be illuminated by the safety lighting shall be immediately illuminated by the general lighting and the public in the licensed premises shall be instructed to leave the building forthwith.
64. Electrical apparatus and equipment within the building shall not be used for such purpose, or in such a manner, or when it is such a condition, as to cause danger of electric shock, fire or explosion.
65. Where gas is used for the lighting all gas burners within reach of the public shall be protected by glass or wire gloves and all gas taps shall be guarded in such a manner as to prevent unauthorised interference.

ELECTRICAL INSTALLATION

66. Electrical installation (including the fire alarm and emergency lighting systems) shall be in the charge of a competent electrician whose name is published on the Roll of National Inspection Council for Electrical Installation Contracting, or a member of Electrical Contractors' Association.
67. One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:
 - a. Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.
 - Or
 - b. Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.

The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.

ELECTRICAL SAFETY CERTIFICATE

68. The Licensee shall ensure that the electrical installation to the whole of the premises carries a recent safety certificate issued by a competent electrician whose name is published on the Roll of National Inspection Council for Electrical Installation Contracting, or a member of the Electrical Contractors' Association:

The inspection shall include **ALL** electrical appliances and fire alarm and emergency lighting

systems.

The licensee shall ensure that the electrical installation is checked on an **annual** basis and on renewal of the Public Entertainment Licence shall furnish the Licensing Authority with a copy of an Electrical Safety Certificate valid for the period of the licence.

SANITATION/CLEANSING

69. Suitable and sufficient sanitary accommodation must be provided and maintained to the satisfaction of the Chief Environmental Health Officer.
70. The premises shall at all times be maintained in a clean, sanitary and safe condition and shall be open during the continuance of this licence to an inspection by the Licensing Authority or their authorised agents.

SEATING

71. Any seating in the licensed premises shall be so arranged as to allow free access to all exits there from.
72. For a closely seated audience chairs shall be either securely fixed to the floor or alternatively shall be battened securely together in units of not less than four seats. Adequate gangways, not less than 42" (1100mm) wide, unless otherwise approved by the Licensing Authority, shall be provided. The gangways shall lead directly to each exit door and shall be kept free from obstruction. No seat shall be more than twelve feet (4.0m) from any gangway.
73. Seating in invalid chairs other than engine driven chairs will be permitted subject to any condition imposed by the Licensing and Fire Authority.

ACCESS, EGRESS AND FACILITIES FOR THE DISABLED

74. Means of access, egress and emergency egress shall be provided and maintained in accordance with any recommendations of the Licensing and Fire Authority.

ALTERATIONS

75. Alterations or additions, whether permanent or temporary, to the structure, the lighting, electrical heating, ventilating, mechanical, or installations, or to the seating, gangways or other arrangements in building in which the licensed premises are situated shall not be made except with the consent of the Licensing Authority and in accordance with any conditions of such consent.

FIRST AID FACILITIES

76. The Licensee shall maintain a first aid box on the premises in accordance with the Health and Safety (First Aid) Regulations 1981 and make sure that:
- it is accessible at all times
 - items are replaced as they are used

Any person who appears unwell, including those affected by drugs or alcohol, must be seen by a trained first aider, who shall:

- give first aid
- if necessary, seek medical assistance.

INCIDENT REPORT REGISTER

77. The licensee shall maintain an Incident Report Register within which staff must record any incident which has occurred on the premises.

The Incident Report Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:

- a. consecutively numbered pages;
- b. the date and time of incident;
- c. the nature of incident;
- d. the full name/s of staff involved including the registration number of any door staff, and to whom the incident was reported, including the names and numbers of any police officers who attended the scene of the incident and details of any witness/es;
- e. Any notes relative to the incident.

Incident Report Registers shall be produced for immediate inspection on request by any Official of the Licensing or Police Authority.

VENTILATION

78. The premises must be effectively ventilated when the public are present. Any mechanical ventilation system must be properly maintained.

DRINKING WATER

79. Drinking water provision must be clearly available, free of charge, at all times whilst the Entertainment Licence is operative.

This facility must be kept in a clean condition.

HYPNOTISM

80. No exhibition, demonstration or performance of hypnotism shall be given on any person in the premises except with the express consent of the Licensing Authority and subject to such conditions as the Licensing Authority may attach to such consent.

Any notification of intention to stage a hypnotist should be made in writing providing at least fourteen days notice.

Prevention of Public Nuisance

NOISE NUISANCE

81. The Licensee shall ensure that no nuisance is caused by noise or vibration emanating from the licensed premises resulting from the use of this Licence. The Licensee shall provide urgent attention to any reports of noise nuisance, and act upon direction of the Licensing Authority.

FLYPOSTING

82. Licensees are reminded that unauthorised fly posting is an offence under the Town & Country Planning Act 1990, as amended, Section 224.

Protection of Children from harm

83. In the case of an audience consisting of persons under 16 years of age, the minimum number of staff shall increase to a ratio of one per 100 occupancy.

84. At any licensed function no child shall be permitted to occupy any seat in the front row of the balcony, gallery or tier unless accompanied by, or in the charge of a person who appears to have attained the age of 16 years.

Prevention of Crime and Disorder

REGISTERED DOOR STAFF

85. The Licensee shall ensure that any persons employed on the premises to work in the capacity as a door supervisor, hold current registration with the SIA and comply with all relevant rules and regulations laid down by that body.

Door Staff Daily Record Register

86. The Licensee shall maintain a Daily Record Register which is to be completed on a daily basis by the door staff when they commence and finish duty.
87. The Daily Record Register must be retained on the premises for a period of one year, taken from the date of the last entry, and include the following:
- a. consecutively number pages;
 - b. the registration number and full name of each registered person on duty;
 - c. the date and time that he/she commenced that period of duty with a signed acknowledgement by that person;
 - d. the time at which he/she finished duty with a signed acknowledgement by that person.

Daily Record Registers shall be produced for immediate inspection on request by any official of the SIA, Police or Licensing Authority.

SEARCH POLICIES

88. Licence holders must have a written search policy for those entering the premises.
89. All members of staff must be acquainted with this policy.
90. Sufficient number of staff of both sexes shall be on duty to undertake any searches of the public.
91. Clear and visible notices should be displayed to those entering the premises detailing the establishments search policy. These signs should state that the police will be informed if anyone is found in possession of controlled substances or weapons.
92. Secure receptacles, to the standard as required by the West Yorkshire Police, must be provided in a restricted part of the building for staff to deposit drugs and weapons.
93. Any seizure of controlled substances and weapons must be recorded in the Incident Report Register and reported to the police at the earliest possible time.

GLASS RECEPTACLES

94. The licensee shall ensure that drinks glasses and any other glass receptacles are prevented from being taken off the premises accepting off-sales and their legitimate sale.

CLOSE CIRCUIT TELEVISION (CCTV)

95. A suitable CCTV system operated in accordance with guidelines from the West Yorkshire Police shall be provided.
96. Any exemption to this condition must be agreed by the West Yorkshire Police and Licensing Authority.

LEEDS NIGHTWATCH SAFER CITY INITIATIVE

97. All venues located within the Millgarth Division of the West Yorkshire Police which have the benefit of a Special Hours Certificate shall be a member of the Leeds Nightwatch Safer City Initiative. Each venue will operate with the benefit of a radio supplied through the L.N.S.C.I and will adhere to the operating rules and guidelines laid down within the scheme.

Annex 2 – Conditions consistent with the Operating Schedule

Additional details in respect of Licensable Activities authorised by this licence

98. **Sale by retail of alcohol**

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

99. **Provision of late night refreshment**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

100. **Performance of live Music**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Live entertainment of all descriptions as currently permitted under the public entertainment licence.

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

101. **Performance of Recorded Music**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

None defined

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

102. **Provision of facilities for dancing**

Facilities provided:

None defined

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Facilities for all descriptions of dancing as currently permitted by the entertainment licence at the premises.

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

103. **Provision of facilities for anything similar to making music or dancing**

Type of entertainment taking place:

None defined

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Live entertainment as permitted under the existing licence (s), and karaoke.

Seasonal Variations:

None

Non Standard Timings:

Please see all activities section below.

104. **All Licensable Activities**

Non Standard Timings

For statutory bank holiday weekend periods (Friday, Saturday, Sunday and Monday) and for the Thursday before Good Friday and for Christmas Eve, the finish time will be extended by one hour beyond these times. On occasions of local, national or international significance or for charitable events, limited to twelve per year, the finish time will be extended by one hour, with fourteen days notice and agreement with the police.

On St Davids Day, St Patricks Day, St Georges Day and St Andrews Day, the finish time will be extended by one hour, with seven days notice and agreement with the police.

105. **Concerns in respect of children**

None defined

Conditions consistent with the operating schedule relating to the licensing objectives

General – All four licensing objectives

None

The prevention of crime and disorder

106. All instances of crime and disorder will be reported to the police and will be kept in an incident log book.
107. Adopt the Check 21 proof of age scheme in accordance with guidance issued by West Yorkshire Police.
108. Participate in a local pubwatch scheme or licensing association, (where one exists) that is recognised by West Yorkshire Police.
109. Implement a dispersal policy agreed with West Yorkshire Police.
This may include the halt on the sale of alcohol up to 1 hour before close of business (depending on capacity) Where appropriate, change the music to a relaxed mood, occasional public address encouraging the sale of soft drinks, water and promoting transport options. Agree protocols and call priorities with local taxi firms. Ensure transport options are suitably advertised at the venue and staff are aware.
110. Participate in a radio or other communications system in accordance with guidance issued by West Yorkshire Police and the service providers instructions.
111. Where public entertainment licence conditions previously granted in accordance with the local government (Miscellaneous Provisions) Act are converted those conditions shall apply to any variation granted in accordance with the Licensing Act 2003.
112. Operate an effective CCTV system to be maintained in accordance with guidelines issued by West Yorkshire Police.
113. When permission is sought for the sale or supply of alcohol during non standard hours for any Bank Holiday period, an event of national interest or a televised sporting event of national interest, then the following apply:

The Applicant must give West Yorkshire Police at least 10 clear working days written notice of any Bank Holiday period or any other event of national interest.

The non standard hours shall only apply to one hour before and one hour after a televised sporting event of national interest and a maximum of two additional hours in any one day to any other event of national interest.

The Applicant must have made no more than 12 such applications relating to either an event of

national interest or televised sporting event of national interest in any one calendar year.

If after the 5th working day commencing the day after the request is received, West Yorkshire Police do not respond, then consent will be deemed granted.

In relation to any request for non standard hours, West Yorkshire Police retain the right to suggest any reasonable variation in promoting the prevention of crime and disorder objective.

Public safety

114. Free drinking water will be available at all times.
115. Regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact, must be undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
116. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.
117. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
118. Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
119. Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.
120. All floor surfaces will be kept in good condition and free of obstructions to prevent slips, trips and falls.
121. A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.
122. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds or burns.
123. Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
124. No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.

The prevention of public nuisance

125. If a disc jockey is used then he/she will ask customers to leave quietly.
126. When entertainment is being offered within the premises, additional patrols will take place by members of staff, internally and externally to limit any noise pollution.
127. Notices will be displayed asking patrons to respect the premises' neighbours when leaving the premises.

128. Soft drinks and non alcohol refreshment will be available for the period between the final sale of alcohol and the closure of the premises.
129. Queues shall be restricted to cordoned areas to prevent them obstructing footpaths and spilling out roads, and to keep noise and obstructions away from residential property. Staff shall be trained to intercept and manage any incidents and sufficient staff shall be employed to properly manage queues to prevent noise and aggression.
130. A cooling down period with reduced music volume shall be operated before the premises close.
131. A facility shall be provided for customers to order taxis and telephone numbers for taxi firms shall be displayed in a prominent location. Where possible there should be liaison with a local taxi firm to ensure a ready supply of transport and thereby reduce disturbance.

The protection of children from harm

132. When children are allowed upon the premises, any entertainment offered within the premises will be suitable for young persons.
133. Any children on the premises will be required to be supervised by an accompanying adult at all times.

Annex 3 – Conditions attached after a hearing by the licensing authority

General – all four licensing objectives

None

The prevention of crime and disorder

None

Public safety

None

The prevention of public nuisance

None

The protection of children from harm

None

Annex 4 - Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.

Premises Licence Summary

Premises Licence Number:

PREM/00621

Schedule 12 Part B Licensing Act 2003

Licence Issued on:

18th August 2005

Premises Address: JD Wetherspoon, Woodhouse Lane, Headingley, Leeds, LS2 8JT

Licensable activities authorised by this licence: Sale by retail of alcohol, Provision of late night refreshment, Performance of live Music, Performance of Recorded Music, Provision of facilities for dancing, Provision of facilities for anything similar to making music or dancing,

Times for licensable activities

Sale by retail of alcohol

Every Day 10:00 - 05:00

Provision of late night refreshment

Every Day 23:00 - 05:00

Performance of live Music

Every Day 10:00 - 05:00

Performance of Recorded Music

Every Day 10:00 - 05:00

Times for licensable activities

Provision of facilities for dancing

Every Day 10:00 - 05:00

Provision of facilities for anything similar to making music or dancing

Every Day 10:00 - 05:00

Opening hours of premises

Everyday 09:00 - 06:00

Alcohol sales are permitted for consumption both on and off the premises

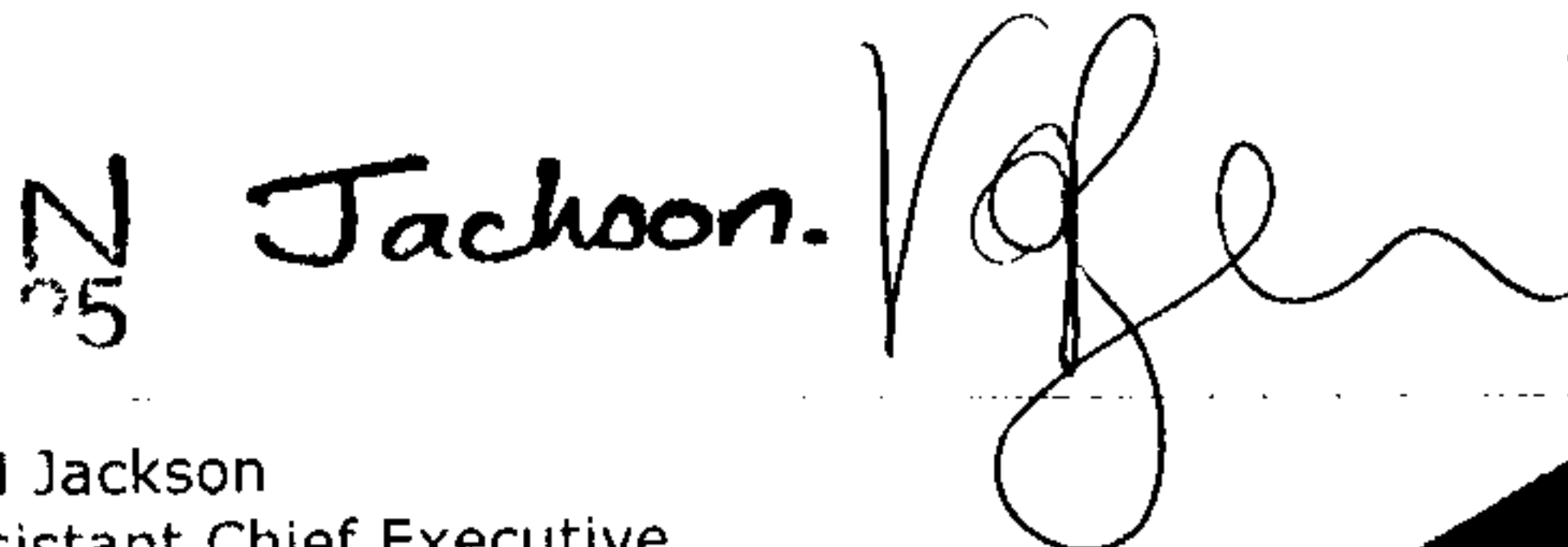
Premises Licence Holder(s): JD Wetherspoon Plc, Wetherspoon House, Central Park, Reeds Crescent, Watford, Hertfordshire, WD24 4QU

Registered number of holder(s): 1709784

Designated Premises supervisor: Mr Benjamin Thomson

Access to the premises by children is restricted.
Detailed in full on Part A of this licence.

Licence Issued under the authority of:


N
25

T N Jackson
Assistant Chief Executive
(Corporate Governance)

Licence produced on 08/03/2010

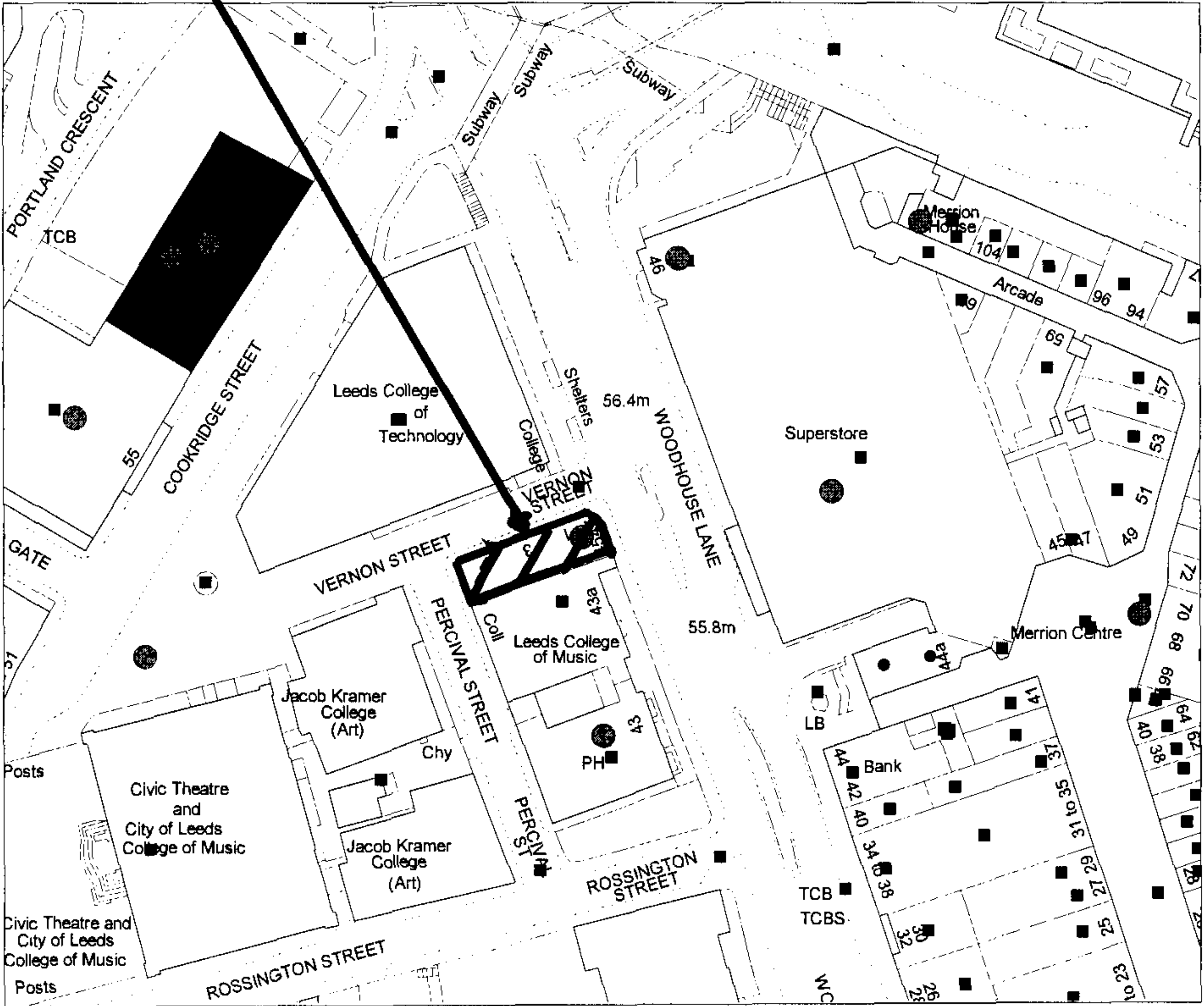


Leeds
CITY COUNCIL



Hedley Verity, 45-47 Woodhouse Lane, Leeds LS1 3HQ

Application for the Variation of a Premise Licence



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

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Date:	09 June 2010
Scale:	1:1250

APPENDIX C

**Application to vary a premises licence under the Licensing Act 2003
PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

WWe J D Wetherspoon Plc

.....
(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under Section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number PREM/00621

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description JD Wetherspoon Woodhouse Lane			
Post town	Leeds	Post code	LS2 8JT

Telephone number at premises	0113 245 4088
Non-domestic rateable value of premises	Band E (as verified with LCC on 23 April 2010)

Part 2 – Applicant details : Please refer to application contact details on Page 21.

Daytime contact telephone number	01923 477 777		
E-mail address (optional)			
Current postal address if different from premises address	Wetherspoon House Central Park Reeds Crescent		
Post Town	Watford	Postcode	WD24 4QU

Part 3 - Variation

Please yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day Month Year

Please describe the nature of the proposed variation (Please see guidance note 1)

- 1 To permit an opening time of 07:00 daily.
- 2 To commence the selected licensable activities, except Exhibition of Films and Late Night Refreshment, from 09:00 daily. (LNR remains from 23:00.)
- 3 To commence the Exhibition of Films from 07:00 daily.
- 4 To remove all embedded restrictions and all embedded terms & conditions in respect of the 'Public Entertainment Licence' referred to in Annex 1 of the Premises Licence.
- 5 To remove all existing conditions in Annex 2 of the Premises Licence and replace with the conditions contained within Section P of the application (pages 19 & 20).

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please **yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for performing plays (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Projection of film and / or any similar image.		
Mon	07:00	05:00 (following day)			
Tue	07:00	05:00 (following day)	State any seasonal variations for the exhibition of films (please read guidance note 4) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Wed	07:00	05:00 (following day)			
Thur	07:00	05:00 (following day)	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	07:00	05:00 (following day)			
Sat	07:00	05:00 (following day)	All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		
Sun	07:00	05:00 (following day)			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) DJ and / or band. No change to terminal hour.		
Mon	09:00	05:00 (following day)			
Tue	09:00	05:00 (following day)			
Wed	09:00	05:00 (following day)	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	09:00	05:00 (following day)	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Fri	09:00	05:00 (following day)	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	09:00	05:00 (following day)	All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		
Sun	09:00	05:00 (following day)			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) The playing of recorded music above what is considered 'background' (see below). No change to terminal hour.		
Mon	09:00	05:00 (following day)			
Tue	09:00	05:00 (following day)	State any seasonal variations for the playing of recorded music (please read guidance note 4) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Wed	09:00	05:00 (following day)			
Thur	09:00	05:00 (following day)	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	09:00	05:00 (following day)			
Sat	09:00	05:00 (following day)	All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00). Indoor background recorded music (a non-licensable activity) may be played without limitation.		
Sun	09:00	05:00 (following day)			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

1

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing			
			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors <input checked="" type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
			Please give a description of the facilities for dancing you will be providing Dancefloor or some similar area habitually, or from time to time, set aside.		
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	09:00	05:00	No change to terminal hour.		
		(following day)			
Tue	09:00	05:00			
		(following day)			
Wed	09:00	05:00	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
		(following day)	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Thur	09:00	05:00			
		(following day)	Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	09:00	05:00			
		(following day)			
Sat	09:00	05:00	All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		
		(following day)			
Sun	09:00	05:00			
		(following day)			

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing Music (or any activity of a like kind): Stage, dais, or some similar area habitually, or from time to time, set aside. Dance (or any activity of a like kind): Equivalent to those facilities described in Section J.		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	09:00	05:00 (following day)		Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue	09:00	05:00 (following day)	Please give further details here (please read guidance note 3) See above. No change to terminal hour.		
Wed	09:00	05:00 (following day)			
Thur	09:00	05:00 (following day)	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Fri	09:00	05:00 (following day)	From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Sat	09:00	05:00 (following day)	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	09:00	05:00 (following day)	All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon	23:00	05:00 (following day)	Please give further details here (please read guidance note 3) Unchanged from existing days & hours. Operates throughout all licensable hours for LNR.		
Tue	23:00	05:00 (following day)			
Wed	23:00	05:00 (following day)	State any seasonal variations for the provision of late night refreshment (please read guidance note 4) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		
Thur	23:00	05:00 (following day)			
Fri	23:00	05:00 (following day)	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		
Sat	23:00	05:00 (following day)			
Sun	23:00	05:00 (following day)			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7) NB: No change to terminal hour.	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00).		
Mon	09:00	05:00 (following day)			
Tue	09:00	05:00 (following day)			
Wed	09:00	05:00 (following day)			
Thur	09:00	05:00 (following day)			
Fri	09:00	05:00 (following day)			
Sat	09:00	05:00 (following day)			
Sun	09:00	05:00 (following day)			

N

<p>Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)</p> <p>NONE</p>

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day. NB No change to Finish (closing) times.
Day	Start	Finish	
Mon	07:00	06:00 (following day)	Non-standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5) All existing non-standard timings retained, with an additional hour on the morning British Summer Time commences (to allow for the clocks going forward at 01:00). Notwithstanding the standard timings shown on the left or the seasonal timings given / referred to above, the premises retain the Common Law right to open to the public at any time for non-licensable activity.
Tue	07:00	06:00 (following day)	
Wed	07:00	06:00 (following day)	
Thur	07:00	06:00 (following day)	
Fri	07:00	06:00 (following day)	
Sat	07:00	06:00 (following day)	
Sun	07:00	06:00 (following day)	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

All embedded restrictions and all embedded terms & conditions in respect of the 'Public Entertainment Licence' referred to in Annex 1 of the Premises Licence.

All conditions in Annex 2 of the Premises Licence (replaced by those referred to throughout Section P on pages 19 & 20).

Please yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

~~Reasons why I have failed to enclose the premises licence or relevant part of premises licence~~

Licence: Pages 1-17.
Summary: One page.

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

The Premises Licence Holder shall adhere to JD Wetherspoon's "Code of Conduct for Responsible Retailing" as amended from time to time, the January 2009 version of which accompanies this application.

The Premises Licence Holder will ensure that all staff at the premises have been trained in accordance with established JD Wetherspoon Plc trading procedures. Specifically, the Premises Licence Holder will ensure that all employees are trained in their responsibilities to prevent alcohol being served to anybody who is under the legal age limit, or to anyone who appears to be drunk, or to anyone who is trying to purchase alcohol on their behalf.

b) The prevention of crime and disorder

The Premises Licence Holder will risk assess the need for door supervisors at the premises, and / or employ such door supervisors at such time and in such numbers as deemed necessary by the risk assessment, and / or at any other times upon agreement with the police.

The Premises Licence Holder will ensure that there are sufficient staffing levels, including managers, to encourage responsible behaviour on the premises at all times.

CCTV shall be installed in the premises in compliance with any reasonable requirements of the police. Images will be retained for a minimum of 30 days and will be available to the police upon request. Members of the management team will be trained in the use of the system.

Non-alcoholic beverages including soft drinks, water, coffee and tea shall be available at all times sale by retail of alcohol is carried out at the premises.

The Premises Licence Holder shall take reasonable steps to ensure that the DPS or a nominated member of staff shall be a member of the "Pub Watch", or a similar scheme where such a scheme is available. The DPS shall be encouraged to attend regular meetings of such a scheme.

c) Public safety

See Box 'b' above.

d) The prevention of public nuisance

See Box 'b' above.

e) The protection of children from harm

The Premises Licence Holder will operate a "Challenge 21" Policy at all times.

Suitable food and non-alcoholic beverages shall be available at all times children are allowed on the premises.

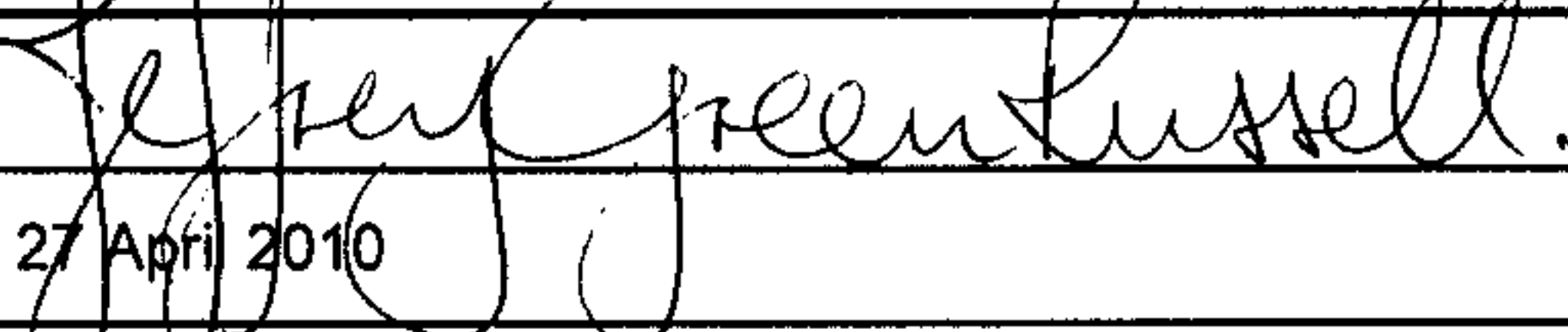
Please tick yes

- I have made or enclosed payment of the fee
- I have sent copies of this application ~~and the plan~~ to responsible authorities ~~and others~~ where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it, or **explanation**
- I understand that if I do not comply with the above requirements, my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	27 April 2010
Capacity	JEFFREY GREEN RUSSELL, Solicitors for and on behalf of the Applicant

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	N/A
Date	
Capacity	

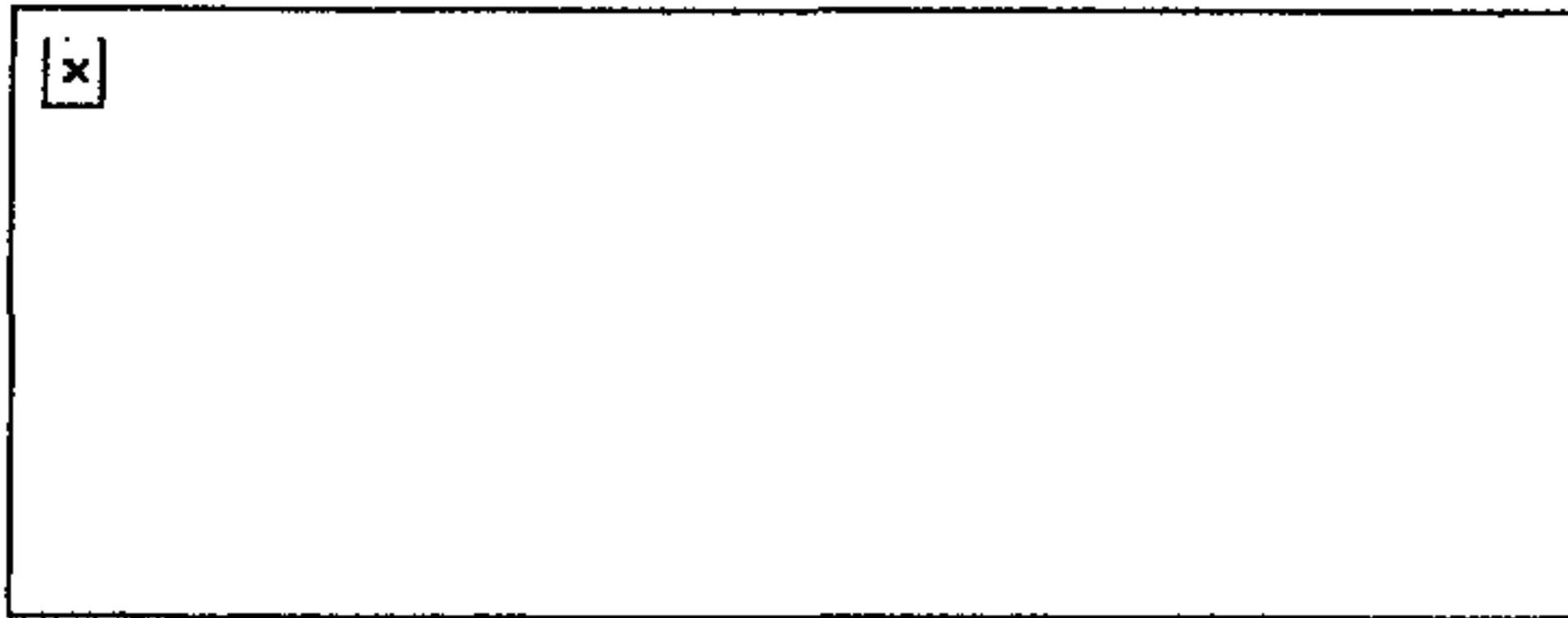
Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 13)			
Mr Steve Cox c/o: Jeffrey Green Russell, Solicitors Waverley House 7-12 Noel Street			
Post town	London	Post code	W1F 8GQ
Telephone number	020 7339 7142		
If you would prefer us to correspond with you by e-mail, your e-mail address: svc@jgrlaw.co.uk			

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

NOT PROTECTIVELY MARKED



Leeds District Licensing Department

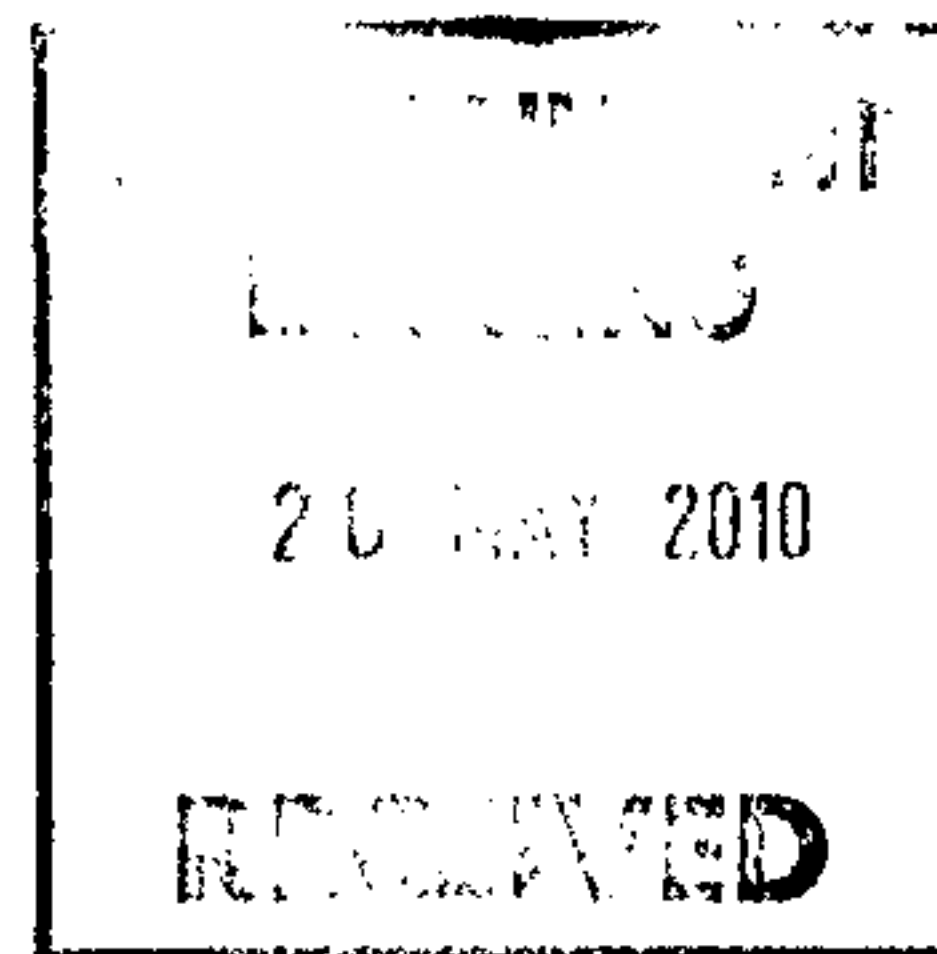
Licensing Department
 Millgarth Police Station
 Millgarth Street
 Leeds
 LS2 7HX

Tel: 0113-2414023
 Fax: 0113-2413123
 Email:
 catherine.arkle@westyorkshire.pnn.police.uk
 Website:

Your ref:
 Our ref:

26th May 2010

Mr. Steve Cox
 c/o Jeffrey Green Russell Solicitors
 Waverley House
 7-12, Noel Street
 London
 W1F 8GQ



cc. Entertainment Licensing Section, Leeds City Council, Civic Hall, Leeds, LS1 1UR

RE: THE HEDLEY VERITY (JD WETHERSPOON) WOODHOUSE LANE, LEEDS, LS2 8JT
VARIATION OF PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – 'QUALIFIED' OBJECTION:

Thank you for submitting your application for the above premises, received at the address above on 28th April 2010.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of-:

1. the prevention of crime & disorder
2. the prevention of public nuisance

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures as conditions.

Alternatively should you disagree with the proposed measures, then please complete Part 3 and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in addition to those that you may have already offered), for the premises-:

**THE HEDLEY VERITY
43-47, WOODHOUSE LANE
LEEDS
LS2 8JT**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-:

- the prevention of crime & disorder
- the prevention of public nuisance

Measures / Additional measures proposed:

- **A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out;**
- **CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP;**
- **At all times when licensable activities are taking place there shall be a member of staff on duty who is able to operate the CCTV system, including the downloading of footage on request of a police officer or licensing enforcement officer;**
(The top 3 conditions to take the place of the offered steps re CCTV in Section P of the application).
- **A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.**
- **The Supervisor's Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.**
- **The Supervisor's Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer;**
- **The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff(when and if they are employed).**
- **The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).**

NOT PROTECTIVELY MARKED

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- **The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.**
- **The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.**
- **The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.**
- **The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.**
- **A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.**
- **There will be a communication link to the WYP and other relevant venues in the locality by means of The Nitenet radio system.**
- **Drinks, open bottles and glasses will not be taken from the premises on to the public highway at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.**
- **Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)**

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at Part 2, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Cath Arkle
City & Holbeck Licensing Officer

Date:

NOT PROTECTIVELY MARKED



Jeffrey Green Russell Solicitors
Waverley House
7-12 Noel Street
London
W1F 8GQ

Environmental Protection Team
Leeds City Council
Kent Road
Pudsey
Leeds
LS28 9BN

Contact: Mrs. Vanessa Holroyd
Tel: 0113 214 6251
Fax: 0113 214 6250
vanessa.holroyd@leeds.gov.uk
Our reference: PREM/00621/V02
12 May 2010

Dear Sir/Madam

Licensing Act 2003

Name of Premises: JD Wetherspoon

Address: 45 - 47 Woodhouse Lane, Woodhouse, Leeds, LS1 3HQ

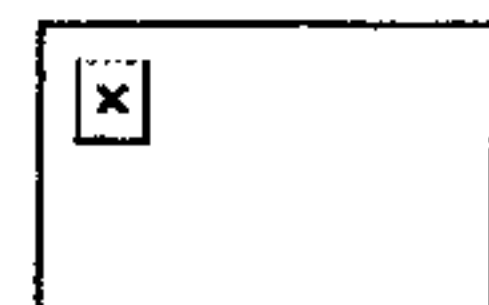
Thank you for submitting your application for the above premises.

Leeds City Council's health and environmental action service (HEAS) is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance. We therefore confirm that we are submitting a formal objection to your application.

However you could meet this objective by incorporating certain identified measures within your operating schedule. Therefore, please find enclosed a document which at part 1 contains the suggested measures which we consider are proportionate and appropriate to the nature of your application.

If you are in agreement with the suggested measures then please complete and sign part 2 of the enclosed form and return the complete document to me as soon as possible. Once we receive this it will be taken that you wish the licensing authority to amend your operating schedule to incorporate the proposed measures. If you have any questions please do not hesitate to contact me.

If you disagree with the suggested measures, then please complete part 3 and return the complete document to me as soon as possible.



If the opening hours as proposed under this application are different to those on the current planning approval, then you should also make an application for variation of hours to planning services. If you operate without planning permission, this may result in a breach of the relevant planning condition. If you wish to discuss this matter further please contact the development enquiry centre 0113 222 4409.

Yours faithfully

Mrs. Vanessa Holroyd
Senior Environmental Health Officer

Encs

PART 1

To be completed by the responsible authority

**Leeds City Council's Health and Environmental Action Service
Proposed Controlled Measures under the Licensing Act 2003**

Name of Premises: JD Wetherspoon

Address: 45 - 47 Woodhouse Lane, Woodhouse, Leeds, LS1 3HQ

The application premise is in the city centre and adjoins a bar with a late night license. The nearest noise sensitive premise is within line of sight to the rear.

Having considered the application under the Licensing Act 2003 for the above premises, the Leeds City Council's health and environmental action service considers that the following measures are proportionate and necessary in order to promote the following licensing objective:

- Prevention of public nuisance

Noise and Vibration

1. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises after 11 pm and at all times if entertainment takes place on more than 30 occasions per year.
2. There shall be no external loudspeakers

Litter

3. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

Signed:

Dated:

APPENDIX F



Jeffrey Green Russell
Waverley House
7-12 Noel Street
London
W1F8GQ

Health and Safety Services
Leeds City Council
Millshaw Park Way
Churwell
Leeds
LS11 0LS

Contact: MS C A Copley
Tel: 0113 3950686
Fax: 0113 247 6282
Claire.copley@leeds.gov.uk
Your reference: SVC/18271.0001
Our reference:
PREM/00621/V02

Dear Sir
Licensing Act 2003 Premises : 45- 47 Woodhouse Lane Woodhouse Leeds LS1 3HQ

Thank you for submitting your application for the above premises.

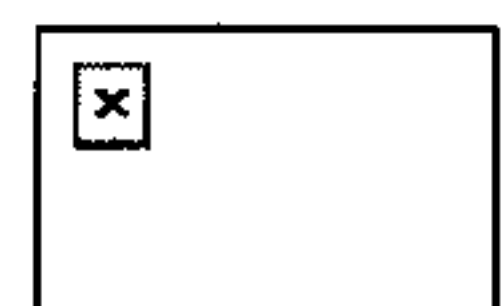
Health and Safety Services are of the opinion that your application contains insufficient information about how you intend to meet the licensing objective/s. You are asking to remove all relevant public safety conditions and the information provided in part P and the code of conduct is limited.

We therefore confirm that we are submitting a formal representation against your application on the grounds of **public safety**. However, Health and Safety Services are of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule. Please find enclosed a document which at Part 1 contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing Part 2 of the enclosed form and return the complete document to this office as soon as possible, but no later than 13.5.10. Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete Part 3 and again return the complete document to this office as soon as possible, but no later than the stated date.

OR you may wish to contact me to discuss your application and the company's in house procedures.



PART 1 - to be completed by the Responsible Authority

Health and Safety Service – Proposed controlled measures under the Licensing Act 2003

Name & Address of Premises : 45- 47 Woodhouse Lane Woodhouse Leeds LS1 3HQ

Having considered the application under the Licensing Act 2003 for the above premises, the Health and Safety Service considers that the following measures are proportionate and necessary in order to promote the following licensing objective/s:

- Public safety

Measures proposed:

No	Potential Control Measures
	Public Safety 3 : Management Arrangements
	A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
	Public Safety 6 : General floor clamping
	Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height.
	Safety glass that is impact resistant should be used wherever possible in all areas where the public may come into contact with it. Where it is not used in public areas, glazing should be shielded to protect it from impact.
	A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner
	Public Safety 8 : First Aid
	A suitably trained First Aider or appointed person will be provided at all times when the premises are open.
	Adequate and appropriate First Aid equipment and materials will be available on the premises.
	Public Safety 9 : Special Effects
	Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
	No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.

The Health and Safety Service is satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration the Health and Safety Service will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Signed:

Dated :

Please return this document to:
INSPECTOR NAME: C A Copley
Health & Safety Services, Leeds City Council, Millshaw Park Way
Churwell, Leeds LS11 0LS
Fax: 0113 247 6282